

## SOUTH NEWINGTON PARISH COUNCIL

Minutes of a Parish Council Meeting  
Held on Tuesday 17<sup>th</sup> September 2024 at 7.30pm  
In the Village Hall

### **Present:**

Councillors: Vanessa Doyle, Graham Smith and Mike Rapp

Mrs Christine Coles (Parish Clerk), one villager and County Cllr George Reynolds

### **24/38. To receive apologies for absence**

Cllr S Lucks (personal), and Cllr S Wilson-Medhurst (personal) and District Councillor A McHugh

### **24/39. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda**

No interests were declared.

### **24/40. To approve the minutes of the meeting held on 21<sup>st</sup> May 2024**

The minutes were approved and signed as a true record. A meeting was not held in July as it was inquorate.

### **24/41. To note any matters arising from the minutes not included on this agenda**

There were no matters arising.

### **24/42. To receive reports from the County Councillor and District Councillor**

Cllr George Reynolds gave the following report. Traffic in Oxford is an ongoing issue. South Newington will be moving to the Deddington ward. North Oxfordshire Top Soil will be submitting a planning application.

### **24/43. To receive an update on the clearing of drains**

Some work has happened in clearing the drains. On other highway matters a new HGV sign has been installed on Bakers Lane. The damaged chevrons on the A361 have finally been removed.

### **24/44. To discuss the amended school bus route through the village**

The bus stop has been moved from the village hall to the church. The reason being it was dangerous to allow children to get on and off on Barford Road. There are concerns with a bigger bus and turning and reversing in this narrow part of the village.

*Action: The Parish Clerk to contact Bloxham School and OCC.*

### **24/45. To discuss the following matters relating to the Poleaxe**

*Safety checks of the Poleaxe, replacing the matting and setting up a Junior committee for views on the Poleaxe*

The Chair attended the Cherwell Parish Liaison meeting in June and attended a workshop where risk assessments were discussed. The play area gets little use in the winter. It will be checked more in the Spring and summer months (end of March and end of September). Cllr Smith agreed to carry out the checks. The inspection report will be re-circulated.

A junior committee will be set up in the Spring.

### **24/46. To discuss the village clear up**

A clear up was held on 20<sup>th</sup> July.

**24/47. To discuss verge cutting and biodiversity**

A villager has written to the Parish Council about verge cutting and biodiversity. A low mow verge was cut by accident in July and apologies were given. There is concern that the verges are cut too much. OCC cut their verges once a year. The Parish Council are allowed to decide how often and where to cut. The Parish Council agreed to leave grass cutting as it is. There are areas of wildflowers which promote biodiversity.  
*Action: The Parish Clerk to check how many cuts are carried out during the year.*

**24/48. To discuss overgrown hedges which are overhanging public footpaths and highways**

A villager had emailed about hedges which are overhanging footpaths and highways. Although the hedge cutting season has only just begun it was agreed that letters should be sent.  
*Action: The Parish Clerk to send letters.*

**24/49. To discuss a replacement nameplate for Moor Lane**

A new nameplate has been installed.

**24/50. To receive the Clerk's Report – circulated**

**Planning**

**New**

TPO (No. 1) 2024 Two Lime Trees located at The Old Farm. This order was confirmed by CDC on 18<sup>th</sup> June 2024.

24/01347/F, RETROSPECTIVE, Replacement of windows to front, rear and side elevations at Yew Tree Cottage, High Street. Objection with comments by PC.

24/02193/F, Erection of outbuilding, for use as a wine lodge, ancillary to the main dwelling house, with associated works at Paradise Farm, Wigginton Road. Comments made by PC.

**Determined**

24/01301/TCA, Fell 1 x Juniper at Sands House, Moor Lane. Permitted by CDC.

24/01892/TCA, Tree work at The Gables, Green Lane. No comments or observations by PC or CDC.

**Other planning matters**

Case No 24/00381/ENF, Alleged unauthorised works to outbuilding within curtilage of a Grade II listed building at the Old Vicarage, High Street. No further information (update on 16.09.24).

**Field by pumping station**

A wooden structure has been erected on the field by the pumping station without permission. CDC Enforcement have asked the owners to remove it.

**Finance**

The following payments were approved under statutory powers

£18.00 to Parish Clerk (SLCC membership)

£40.00 to Parish Clerk (ICO registration)

£487.20 to N Prickett (grass cutting)

£36.00 to Sort It (website maintenance June)

£18.00 to OALC (Training course for Parish Clerk)

£198.00 to Sort It (website hosting and maintenance)

£544.80 to N Prickett (grass cutting)

£63.00 to Sort It (website domain name)

£112.80 to Playsafety Ltd (Poleaxe inspection)

£35.00 to Community First (membership)

£45.00 to CPRE (membership)

### Correspondence

- OALC, To discuss the proposed Increase in subscriptions for 2025/26 and whether to support or not. OALC are proposing a 7% increase. The charge this year was £140.00 & VAT. The proposed charge is £180.00 & VAT. OALC provide support and advice and training. It was agreed to support the increase.  
*Action: The Parish Clerk to respond to OALC.*
- Highways, Preparing for Winter. Councillors to check salt bins.
- Katharine House Hospice, Bereavement Volunteers. On notice-board.
- AGE UK, Changes to Winter Fuel Payments. Circulated on village email list.

### **24/51. Councillors Reports**

Councillors discussed the setting up of a produce stand similar to the flowers and bread. It is a lovely idea and could be a shared community area. It has to be managed correctly. It was agreed to run a trial until Christmas. People must be responsible for their own produce otherwise there could be a problem with vermin.

### **24/52. Public participation session (*Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes*)**

A villager spoke about the dead tree at the junction of Bakers Lane and Barford Road. Highways have said it is the responsibility of the landowner. The villager was unable to find the registered landowner.

*Action: The Parish Clerk to contact CDC who may know ownership.*

The owners of East Bank, The Slibber have taken over the issue with National Grid and been told all poles will be gone before Christmas.

### **24/53. To note next meeting date and time**

Tuesday 19<sup>th</sup> November 2024 at 7.30pm

Meeting finished at 8.20pm.