

## SOUTH NEWINGTON PARISH COUNCIL

Minutes of a Parish Council Meeting  
held on Tuesday 20th November 2018 at 7.30pm in the Village Hall

### Present:

Councillors: Dr Peter Thomas (Chair) , Vanessa Doyle and Sarah Wilson-Medhurst (Vice-Chair), Mrs Christine Coles (Parish Clerk), one villager and County Cllr George Reynolds (arrived late)

- 18/64. To receive apologies for absence  
Cllr Maddock and District Cllr Hugo Brown (work)
- 18/65. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda  
There were no interests to declare.
- 18/66. Public participation session  
There was nothing to discuss.
- 18/67. To approve the minutes of the meeting held on 18th September 2018  
The minutes of the meeting were approved and signed as a true record. It was agreed for the Parish Clerk to circulate the final draft minutes with the Clerks report before each meeting.
- 18/68. To note any matters arising from the minutes not included on this agenda for report only  
Winter salt - The free bags were not ordered as they are not the right type of salt suitable for the spreader.

A361 - The drains have been surveyed and work is going ahead earlier than planned. A letter of concern has been received concerning the two way traffic light system as drivers leaving Bakers Lane (which is in the middle of the lights) do not know where the traffic is coming from when the road is quiet at night time. This will be reported to OCC.

Newsletter - The new editor is Nicky Smith.

A361 Safety Improvement Project - The Parish Clerk wrote to OCC to ask if the junction of the A361 and the Barford Road could be looked at with other junctions. OCC confirmed there has been only serious accident here in the last five years. The confirmed junctions to be improved are Wykham Lane and Bloxham Grove but the safety improvement project stretches the entire stretch of the A361. A site meeting will be arranged with OCC, the Safety Officer and the Chair prior to the consultation in the Spring. A walk around the village was carried out by a Councillor and villager in the Spring. Several areas of concern were highlighted and reported to Highways but no action was taken by Highways. The Chair to raise this matter at the site meeting. On another highway matter the Barford Road is going to be repaired. Drains that were buried have been dug out. Minor patching with a road closure due to the narrowness of the road will be arranged for early next year. This will be followed by a surface dressing programme to seal it up.

OCC, Trees of Remembrance Project - The Clerk was able to collect the two trees, 2 stakes and a plaque.

- 18/69. To receive reports from the County Councillor and District Councillor  
A report had been received from Cllr Hugo Brown and circulated. The main points included:  
There was a full council meeting on 30th October. The Chief Constable and Deputy PCC gave presentations. There were two motions. (i) "deploring the decision to close the Banbury Magistrates and County Court" - carried unanimously (ii) "seeking assurance that Banbury Police Station will remain open for the foreseeable future" - this was not carried as there was no suggestion that it would close.

Matters considered by the Executive at their meeting on 5th November included:

- A District Sports Study Playing Pitch Strategy will be used to create the Sports & Leisure Strategy for Cherwell.
- A revised housing allocation scheme for the allocation of affordable rented housing in Cherwell.
- The creation of a Cherwell Industrial Strategy.

Cllr George Reynolds reported that there is more money available for pothole repairs.

18/70. To discuss winter clearance, cutting back of trees and planting new trees

Nigel Prickett has quoted £200.00 to clear the leaves off the Poleaxe and cut back dead trees. It was agreed to accept this quote. The two new trees for the Remembrance Project will be planted in the Churchyard Extension. It was decided at a previous meeting that a winter flowering tree would be purchased to replace the Blackthorn in the Poleaxe. The cost is £85.00. It was agreed for the Chair to purchase the tree and plant it.

18/71. To discuss the updating of the Welcome Pack

The Welcome Pack has been updated by the Parish Clerk and circulated to Councillors for comments. There are still some changes to be made.

*Action: The Parish Clerk to make the changes and email to Sue Robertson.*

18/72. To discuss the repair of the church clock

The church clock is not striking correctly.

*Action: The Parish Clerk to contact the company who service the clock.*

18/73. To discuss the newsletter, distribution and printing costs

An email had been received from Nicky Smith re the newsletter. She has received lots of positive feedback about the newsletter. Three households are happy to receive by email and eight households would prefer to receive a printed copy. It was agreed to continue with the printing. Councillors discussed the printing costs. This was previously done very cheaply before at the Warriner School. Four editions were produced and the total printing costs for the year were £130.00. The cost to print the latest newsletter is £70.00 which is double what has been paid before. It was agreed as previously recorded to pay this invoice as a one-off but review again at the next meeting. Councillors agreed to a budget of £130 per annum for printing, matching previous annual allocations. It is hoped that there may be other financial support to help pay for future printing costs.

*Action: The Chair to reply to Mrs Smith.*

18/74. To receive the Clerk's Report – circulated

New Planning

The following new applications had been received:

18/01565/F, Retention of mobile home at Little Haven, Barford Road. No objections.

18/00277/TCA, Tree work at Ivydene, High Street. No comments or observations.

18/00307/TCA, Tree work at The Gables, Green Lane. No comments or observations.

18/01420/LB, Replacement of windows at Sands House, Moor Lane. No objections.

Approved

18/01350/F, Variation of Condition 1 at Paradise Farm, Wigginton Road

Other Planning

The Parish Clerk to ask CDC Planning to check that the new front wall at The Thatched Cottage, Road complies with planning regulations.

### Financial Report

The following payments were approved under statutory powers:-

£96.10 to CDC (dog bin emptying)

£94.94 to N Smith (£70.00 for newsletter printing and £24.94 for the purchase of a rounders set)

£524.40 to Nigel Prickett (grass cutting)

£65.00 to Royal British Legion (donation)

*To approve a third cheque signatory (to replace Alan Briggs)*

Cllr Doyle will replace Alan Briggs as a cheque signatory.

### Correspondence

The following correspondence were received and circulated:-

OCC, Updates on A361 Improvement work

CDC, Deddington Neighbourhood Plan - Consultation

CDC, Weston on The Green Neighbourhood Plan – Consultation

A second letter has been received from Mr Bradley with reference to a small development of low cost housing on the Wigginton Road. It had been circulated to Councillors. A reply was sent before and the circumstances have not changed. The Parish Clerk to reply.

An email was received from Nicky Smith and she has asked for a bigger Christmas tree. The Parish Clerk will check back to see what size was ordered last year and the cost. Mrs Smith asked the Parish Council to provide a village skip to save villagers travelling to the tip. A decision was made some time ago not to have one for environmental reasons and the misuse by others.

*Action: The Chair to reply to Mrs Smith.*

### 18/75. To receive the following reports

*Neighbourhood Watch (NW) – There was nothing to report.*

*Email list – Sue Robertson (SR) confirmed she had been round the village and 13 more people are being added to the email list. 96 people are now on the list which includes some people outside of the village.*

*Action: SR agreed to let the Chair know of any newcomers to the village to receive the welcome pack.*

SR confirmed she will circulate the agenda by before a Parish Council meeting. She will put minutes on the website but would prefer them sent as a word document.

*Action: The Parish Clerk to send approved minutes for the website in a word document only to SR.*

*Website - SR is putting events on the website. She will create a separate page for the village hall and the clubs section will change to village groups. It was agreed there will be no advertising on the website which was previously decided. Cllr Wilson-Medhurst thanked SR for doing the website.*

*Action: A decision will have to be made about how the website is updated if SR is on holiday. To be discussed at the next meeting in January.*

*Other Meetings – The Parish Clerk attended the Highways Open Day in October. It was very informative and a chance to see what work they do. A demonstration of line painting, drain clearing and the dragon patcher were given. The dragon patcher is new technology which reduces the risk of future potholes. Any problems are to be reported to [www.fixmystreet.oxfordshire.gov.uk](http://www.fixmystreet.oxfordshire.gov.uk).*

The Chair, Cllr Wilson-Medhurst and Parish Clerk attended the Cherwell Parish Liaison meeting on 7th November. The Local Plan Part 2 was discussed. It has been put on the back burner as CDC have other urgent priorities to attend to.

18/76. To note meeting dates for 2019

22nd January, 26th March, 16th April (Annual Parish Meeting), 7th May (following PC elections), 16th July, 24th September, 26th November.

Meeting finished at 9.00pm.